



Entry to Year R in September 2024 Key Dates.

Year R applications are normally for children born between 1 September 2019 and 31 August 2020.

Completed applications for your child to start in Year R in 2024 must be submitted by Monday 15 January 2024.

The Key Scheme dates

Key Action	Scheme Date
Application for Primary Intake/Junior Transfer opens	Friday 3 November 2023
National closing date for application forms	Monday 15 January 2024
Final data for acceptance of on time changes to application details	Friday 9 February 2024
Summary of applicant numbers sent to all Kent Primary, Infant and Junior schools	Tuesday 13 February 2024
Full applicant details sent to all Kent Primary, Infant and Junior schools for ranking against their oversubscription criteria	By Thursday 15 February 2024 (In half term)
Ranked lists returned to Kent County Council by all schools. Deadline for school to inform Kent County Council of wish to offer in excess of PAN	By Tuesday 5 March 2024
Primary, Infant and Junior schools sent list of allocated pupils	By Thursday 28 March 2024
National Offer Day: e-mails sent after 4pm	Tuesday 16 April 2024
Schools send out welcome letters no earlier than	Thursday 18 April 2024
Deadline for late applications and waiting list requests to be included in Kent County Council's reallocation stage. Also date by which places should be accepted or declined to schools	By Tuesday 30 April 2024
Kent County Council will send schools reallocation waiting lists for ranking against their oversubscription criteria	Tuesday 7 May 2024
Deadline for lodging of appeals	Tuesday 14 May 2024
Schools to send their ranked reallocation waiting list and acceptance and refusals to KCC	Tuesday 14 May 2024
Kent County Council to reallocate places that have become available from the schools' waiting lists. After this point, schools will take back ownership of their waiting lists.	Thursday 23 May 2024

On Offer Day, Tuesday 16 April 2024 Kent County Council will:

send an offer email after 4pm to those parents who have provided a valid email address and post an offer letter via first class post for all other parents. The offer notification will detail:

1. The name of the school at which a place is offered.
2. The reasons why the child is not being offered a place at any school named on the application as a higher preference than the school offered.
3. Information about the right of appeal against the decisions to refuse places at other named schools.
4. Information on how to request a place on a waiting list for schools originally named as a preference, if they want their child to be considered for any places that might become available.
5. advice on how to find contact details for the school and Local Authority and the admission authorities of Foundation, Voluntary Aided schools, Academies and coordinating Free schools where they were not offered a place, so that they can lodge an appeal with the governing body.

Appeals

- All parents have the statutory right to appeal against any decision refusing them a school place.
- Where parents have lodged an appeal against the refusal of a place and a place becomes available at the school, the place can then be offered without an appeal being heard, provided there are no other applicants at that time ranked higher on the school's waiting list.