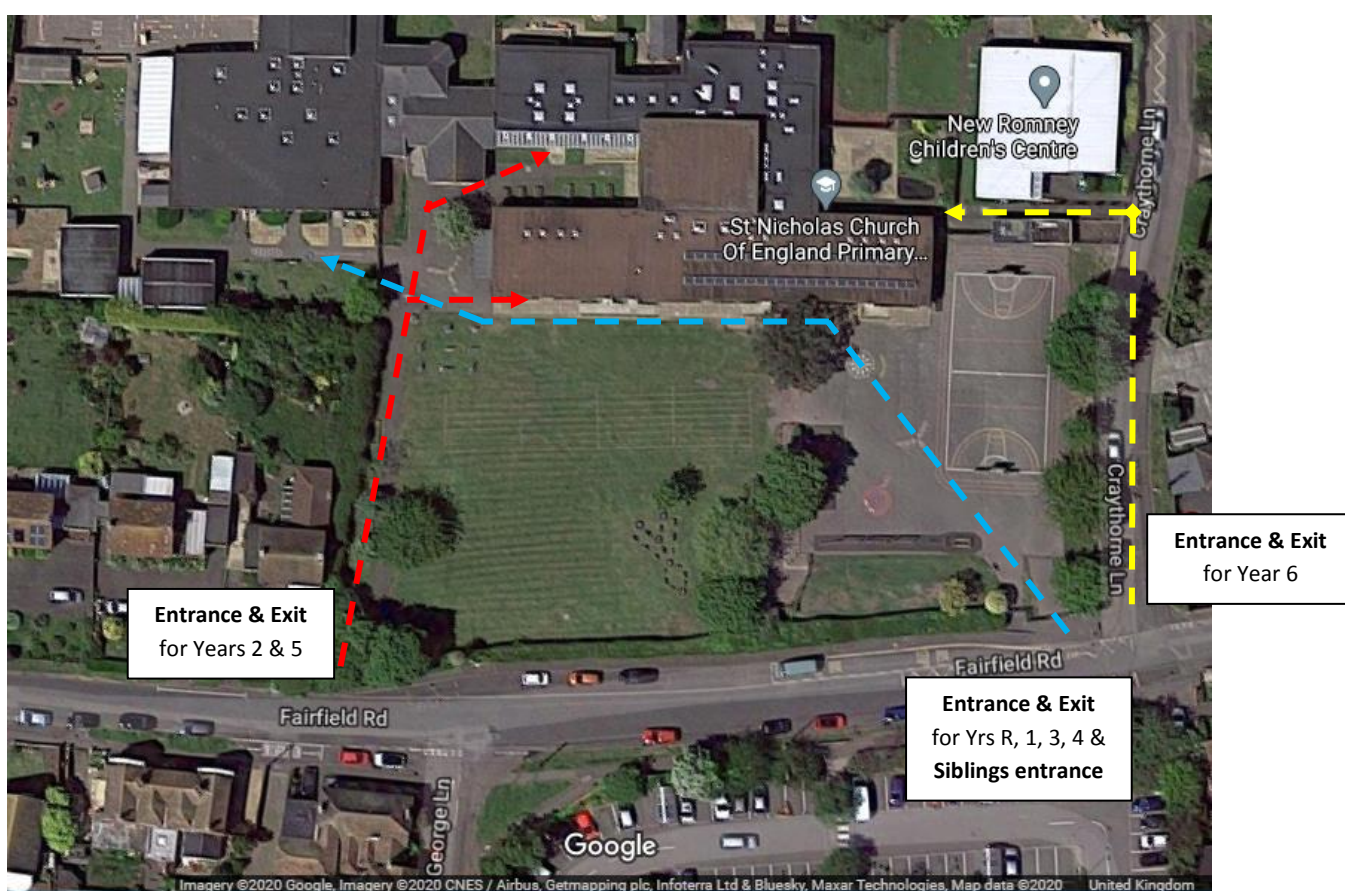


Drop off and collection arrangements, route guidance & start and finish times.

The school will have two start and finish times: The school population will be split in half, with one class from each year group (R to Y6) in each of the two groups - Group A and Group B.

Groups / Classes	Start	Finish
Group A - Hedgehog, Otter, Hare, Rowan, Birch, Willow, Elm	08:30	15:00
Group B - Squirrel, Badger, Fox, Chestnut, Beech, Maple, Oak	08:50	15:20

As far as we have been able, we have attempted to include family members in the same group to reduce congestion on and off the school site. If a child is not in the same group as a sibling, both children are to arrive at the earlier time. Children will need to be collected at their allocated finishing time. If you have more than one child in our school, please use the 'Sibling Entrance' to drop off and pick up your children. Each Pod will have a specific entrance and exit point (see image below.) **It is essential that all children arrive and leave at their designated start or finish time.**



Do not worry; staff will be present on site to help guide you and the children. Parents and pupils will be greeted by staff members who will direct them to their classrooms. **Parents are requested not to hang around at drop off or congregate at the school gates at either end of the school day.** Parents will be able to enter the school grounds during pick up.

- If you have a child in **Year R, 1, 3 or 4** please use the main gate entrance, located on Fairfield Road. This is represented by the **blue** arrow.
- If you have a child in **Year 2 or Year 5**, please use the side gate entrance, located on Fairfield Road opposite George Lane. This is represented by the **red** arrow.
- If you have a child in **Year 6**, please use the side gate, located on Craythorne Lane, next to the Children's Centre. This is represented by the **yellow** arrow.
- If you have more than one child in our school, please use the 'Sibling Entrance' to drop off and pick up your children. This is represented by the **blue** arrow!

Drop off and collection arrangements, route guidance & start and finish times.



Accompanying your child at Drop off

We request that only ONE parent accompany children at drop off / pick up. Children must be accompanied by a responsible adult. They cannot walk to or from school on their own. Pupils in Year 6 may walk home unaccompanied, with parental permission. If you are happy for your Year 6 child to walk home unaccompanied, please inform the teacher. It is the parent's responsibility to reinforce expectations of social distancing when walking home.

Pick up arrangements

Each pod will have a specific exit point. This is the same point as used for the drop off in the morning. Parents will be allowed on site when collecting the children. We will have a system in place, coordinated by staff, to safely collect your child/children at the end of the day. Do not worry, it may all seem unusual and confusing now but it will all make sense. It is important to note that organising the drop off and pick up arrangements this way takes much longer than usual. Please be patient. We do it like this to make sure that we keep everyone as safe as possible.

We ask that parents observe social distancing when on the school site and do not congregate outside the school. Please remember, we are the role models for our children.