



26<sup>th</sup> May 2020

Dear Parents Carers,

## Information summary - Year R return to school Monday 1<sup>st</sup> June

Last week, I outlined to parents in Year R, 1 and 6 the plan for reopening the school. I would like to provide parents with a summary of the Key points covered should you decide your child will return.

As part of our risk assessments, parents gathering to drop off and collect pupils have been identified as high risk. To manage this, we have the following measures in place.

### One way system

We will be using a one way system for drop off and pick up times. Both of the main entrance gates will be used as an 'in' / 'out' system - we respectfully ask parent not to congregate on the pavement area outside the school.

### Drop off /Collection

Year R pupils should **arrive** as near to **9.00am** as possible, (so as not to cross with other year groups). Children are to be dropped off by the gate leading to the Year 1 classrooms, (opposite the parent shelter), where they will be met by a member of staff. This is the point where they will need to be **collected at 2.45pm.**

- We request that parents adhere to these drop off and collection times.
- We request that only ONE parent accompanies their child on drop off / pick up.
- Staff in KS1 will wear gloves if a child needs some support leaving a parent (if the member of staff feels comfortable with this). However, if a child is very distressed and the holding of a hand is not enough, we will not be able to offer any increased support and it may be best for the parent to take the child home.
- At collection times, children will be brought to the gate adhering to social distancing. Collection may take a little longer, due to children not leaving the classroom so quickly.
- We expect parents to practise safe distancing as a matter of course. Parents and children are to leave the school site straight away and are asked not to mingle or chat with other families.

If your child previously attended school as a 'key worker' pupil, they will now re-join their year group. Any pupil who has a sibling in the 'key worker' group can be collected from 3.00pm onwards via the main office.

### Water and mid-morning snack

- Children must bring in a water bottle which is clearly labelled / named. This can be refilled during the day.
- Water fountains will only be used to refill water bottles and not for direct drinking.
- A mid-morning piece of fruit or vegetable can be provided by parents. No other snacks will be allowed. The normal KS1 fruit and veg scheme will not be in place.

### **Lunches**

- No hot dinners will be available. Packed lunches will be provided to all children in Year R. Children will eat in the classroom in their 'pod'. (If you decide to provide a packed lunch, you will need to consider an ice pack for the lunch box.)
- Milk will not be offered to Year R children at break or lunchtime.

### **Other control measures**

The full details can be found in our action plan, but to highlight a number of key ones:

- School uniform is as normal. PE kits are not needed, but please wear trainers to school for outdoor activities. **We would ask that uniform is changed /clean each day for infection control purposes.**
- Strict hygiene measures such as regular hand washing will be enforced throughout the day.
- The school office is closed for face to face contact - please telephone or email - Telephone appointments can be made with teaching / leadership staff. Please note that 'forgotten' Items cannot be dropped off as previously was the case.
- If children have a toileting accident, parents will be called in to support their child.
- Some intimate care (especially relating to the administration of medicines) are subject to a risk assessment and may not be possible at this time. Any issues must be discussed with the Headteacher.

### **Belongings**

- Children will only bring limited belongings to school and keep everything by their chair or under their desk.
- We will not be using cloakrooms

### **Wrap Around Care**

- There will no Breakfast or Afterschool Club
- There will be no school clubs or outside agency clubs

*Finally, **Please do not send your child into school if they, or anyone in the home, are displaying Covid-19 symptoms as NHS guidance needs to be followed** e.g. new and persistent cough and/or a high temperature. We will monitor your child's health closely and anyone displaying symptoms will be sent home immediately. We make no apologies for erring on the side of caution, so we will phone more readily than we may have done in the past.*

Yours sincerely

A handwritten signature in blue ink that reads "Dale" with a long horizontal stroke extending to the right.

Christopher Dale  
**Headteacher**